



INSIDE EMPLOYEE PERFORMANCE REVIEW

Store Number _____

Evaluation Date _____

EMPLOYEE NAME: _____
Employees Name (please print)

EVALUATING MANAGER: _____
Evaluating Manager's Name (please print)

	Exceeds		Meets		Does Not Meet
	5	4	3	2	1
1. Has a great attitude.....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2. Upholds the 10 Point Pizza Rating System.....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3. Ensures and/or models the 6 Customer Service Principles.....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4. Shows initiative and is productive.....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5. Gets along with co-workers.....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6. Is wearing a proper Marco's uniform.....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7. Arrives on time and has a good attendance record.....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
8. Gives a reasonable notice when missing work.....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
9. Works neatly.....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
10. Handles customers well.....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
11. Has good telephone techniques.....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
12. Is able to prep well (including dough if applicable).....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
13. Is able to make all products well.....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
14. Hustles while working.....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
15. Meets Marco's overall job performance standards.....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Multiply the number checked in each column by the assigned value. ►

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Insert total (value of all columns) ►

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 Insert Average (divide total by 15) ►

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AVERAGE: 4.0 – 5.0 = Frequently Exceeds Expectations * 3.0 – 3.99 = Occasionally Exceeds Expectations

2.0 – 2.99 = Meets Expectations * 1.99 or below = Does Not Meet Expectations

Comments: _____

This Performance Review (check 1) Is Is Not, for a merit increase.

If this performance review is for a merit increase, complete the salary information below

Current Rate of Pay: \$ _____ Per Hour Increased to \$ _____ Per Hour Effective: ____ / ____ / ____

Employee's Signature _____

Evaluating Manager's Signature _____